



Polish Air Navigation Services Agency

**REQUEST FOR INFORMATION
(RFI)**

**Airport slot coordination software
for Coordinated Airports
in SaaS Model (Software as a Service)**

for

Polish Air Navigation Services Agency

Warsaw, 28th January 2020



I. General information

1. Enquirer: Polish Air Navigation Services Agency (PANSa)
8 Wiezowa Str., 02-147 Warsaw
Phone no +48 603 413 638
2. Person in charge: Marcin Siwak, IT Project Specialist / Analyst,
email: marcin.siwak@pansa.pl
3. Contact hours: From 7 a.m. to 3 p.m. during business days
4. Subject of the inquiry: Airport slot coordination software at coordinated airports, described in point II below, in SaaS model (Software as a Service) meeting the minimum requirements of the IATA Worldwide Slot Guidelines (WSG) - a contract for four seasons (two years)
5. Aim of the inquiry: Due to the designation of PANSa as airport coordinator at Krakow-Balice Airport (KRK)

This inquiry does not constitute an offer within the meaning of art. 66 of the Civil Code, and is not an announcement within the meaning of the Civil Code or the Public Procurement Law
6. Document ownership: This document is the property of PANSa.
Copying and distribution of this document, in whole or in part, in any form is prohibited without the prior written consent of PANSa
7. Reply date: **No later than 31st January 2020**
8. Language: Polish or English
9. Pricing: All prices should be given as net values in EURO
10. Costs: RFI response is prepared at the sole expense of the answering party
11. Reservations: The information contained in this RFI may only be used for its intended purpose, i.e. to prepare a response to a Request for Information



II. The subject of the inquiry

It is expected that the responder, using his knowledge and experience, best practice and proven tools and methodology, will evaluate the availability of software license for airport slot coordination in accordance with requirements of the IATA World Slot Guidelines (WSG).

1. The response to the inquiry should include as follows:

1.1. Descriptive information regarding:

Training of Users (group of up to 10 people, duration: 5 days, at PANSA headquarters in Warsaw)
The scope and cost of Technical Support
Required parameters of links and workstations
Data security

1.2. Descriptive and price information including the following elements:

1.2.1. Basic Module – enables basic slot request management for coordinated airports, creating reports and databases - adapted to the current coordination parameters for the Krakow-Balice airport with the possibility of expansion to an additional airport / airports
1.2.2. Runway capacity management module -enabling automatic management of runway capacity in accordance with the adopted coordination parameters
1.2.3. Module for managing the capacity and flow of passengers - enabling automatic management of the capacity of the terminal in accordance with the adopted coordination parameters
1.2.4. Module for managing parking apron capacity and occupancy
1.2.5. Noise reduction constraints module
1.2.6. Module for monitoring the use of slots - enabling verification of allocated slots usage
1.2.7. Module for automatic processing slot requests- enabling automatic processing of messages regarding the demand and availability of slots
1.2.8. Online coordination module - enabling live preview of allocated slots and cooperation with airline operators in the scope of coordinating flight schedules
1.2.9. Database backup - the ability to create a database backup for the selected period for analytical and backup purposes
1.2.10. Analytical and planning module - enabling preparation of potential scenarios and simulations based on historical data
1.2.11. Operational Graphic interface - enabling graphical visualization of the operational situation
1.2.12. Reporting module - enabling automatic creation of reports and statistics according to the users' needs



2. The potential contract covered by this inquiry will also include:

- 1.1. Training of Users,
- 1.2. Technical Support.

3. Information about PANSA:

PANSA operates on the basis of the Act of 8 December 2006 on the Polish Air Navigation Services Agency (Journal of Laws of 2006 No. 249, item 1829, as amended) and the Statute issued by the Regulation of the Minister of Infrastructure and Construction.

Agency is a state legal person. Pursuant to the statutory obligation, it maintains Air Traffic Services and modernizes equipment and systems for air communication, navigation and airspace surveillance.

III. Summary of requirements for the content of RFI responses

- 1. In response to this RFI, price information should be provided including module prices and the total price for both options in accordance to the table in Attachment no. 2.
- 2. All prices should be given as net values in EURO.

IV. Description of the method of providing explanations

- 1. Any questions concerning the present inquiry should be directed by email to the email address: marcin.siwak@pansa.pl
- 2. PANSA reserves the right not to answer questions outside the scope of this inquiry.

V. Attachments

- 1. Recommended Minimum System Requirements of Worldwide Slot Guidelines (10th Edition)
- 2. Information Regarding Prices.